

CAROLINE BENTLEY-DAVIES
INTENSIVE ONE DAY COURSE

DATES

16th Mar 2018 **London**

19th Mar 2018 **Birmingham**

15th Jun 2018 **London**

22nd Jun 2018 **Leeds**

23rd Nov 2018 **London**

30th Nov 2018 **Manchester**

How to be an Amazing Middle Leader

‘Clear structure, lots of useful strategies and ideas’

Millfield School

‘Inspiring, motivating, enthusiastic. Felt I learnt a lot.’

Fairfield Park Lower School

Available also as an inset/twilight, contact: caroline@bentley-davies.co.uk

Excel at being a middle leader: Understanding the key areas

- Unpick the key attributes and characteristics of great middle leaders
- Learn what really works when motivating and leading your team
- Self-Evaluation skills: Reflect on your strengths – and learn how to develop
- Learn how to lead progress and manage prioritisation

Practical Strategies for Leading a Team for Success

- Utilize the best strategies for planning improvements: without overworking!
- Understand how to lead change for success
- Learn how to motivate different types of team member
- The dos and don'ts of effective delegation

Incorporate Key Strategies and Leadership Techniques

- Learn how to deliver on stakeholder and external expectations
- Toolkit of strategies for dealing with difficult people and situations
- Become a resilience leader: techniques to make progress – smartly!

Who should attend?

- New Middle Leaders in their first four years
- Subject and curriculum leads
- Pastoral Leaders and Heads of House
- Deputy/Assistant leaders of areas in school

Free copy of Caroline's best-selling 'How to be an Amazing Middle Leader' for each delegate.



COURSE LEADER: CAROLINE BENTLEY-DAVIES

Caroline Bentley-Davies has been a middle leader in three schools and a large Local Authority. She has also led teams and trained in non-educational settings. She has trained in hundreds of schools and colleges across the UK and overseas. Her book 'How to be an Amazing Middle Leader' is a best-seller and her courses are noted for being both practical and inspiring.

TAKE THE NEXT STEP!

Return the booking form-overleaf

Or download from: bentley-davies.co.uk/training

CONTACT

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How to be an Amazing Middle Leader with Caroline Bentley-Davies

Price **£289** + vat includes: Copy of book, lunch, full delegate pack of notes, quality venue

Price **£269** + vat for second or subsequent delegates

HOW TO REGISTER:

Please return the form to: **Caroline Bentley-Davies (Training Dept), 22 Swallow Hill, Thurlby, Bourne, PE10 0JB**

DELEGATE DETAILS (please complete in block capitals)

School name

Postcode

Delegate 1

Job title

Email

School name

Postcode

Delegate 2

Job title

Email

School name

Postcode

Delegate 3

Job title

Email

PAYMENT INFORMATION

Postcode:

Finance contact (eg: bursar/finance manager)

Email

Purchase Order

Yes I have read terms and conditions. I am authorised to make this booking.

Signature

Date

COURSE DATE & PRICING

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 15th Jun 2018 London 30th Nov 2018 Manchester

- 1 delegate £289 plus vat
 2 or more £269 plus vat per person

Terms and Conditions

Payment includes book, refreshment, lunch and course notes. Payment must be made within 28 days of course booking. The programme is correct at time of publishing, but contents/venue may be subject to change beyond CBD's control. Cancellation/substitution – a delegate attending in your place at the same date will not incur any additional charge. Written cancellations received more than 6 weeks in advance will be refunded at no charge. Cancellations made at a later time than this can not be refunded. By entering your details in the information above you agree to CBD to contact you by email, telephone, post. Should you not wish this to happen then please contact us by using the contact details attached. Delegates will receive joining details 2 weeks before the course start date.